

UNIVERSITY OF LIBERAL ARTS BANGLADESH
COURSE COMPLETION CHECKLIST
Executive Master of Business Administration

Student Information

Name: _____ ID: _____

Major Concentration: 1. _____ 2. _____

Course Information

Foundation Courses & Workshops (10 Courses/ 27 Credits)

| Foundation Courses | | Grade | Semester Taken |
|-------------------------------------------|------------------------------------|-------|----------------|
| 1 | MBA 301: Financial Accounting | | |
| 2 | MBA 302: Management & Organization | | |
| 3 | MBA 303: Analytical Techniques | | |
| 4 | MBA 304: Micro Economics | | |
| 5 | MBA 305: Macro Economics | | |
| 6 | MBA 306: Management Accounting | | |
| 7 | MBA 307: Legal Issues in Business | | |
| Workshops (3 workshops: 6 Credits) | | | |
| 8 | MBA 310: Communication Workshop | | |
| 9 | MBA 311: IT Workshop | | |
| 10 | MBA 312: Career Planning | | |

Functional (Core) Courses (5 Courses/ 15 Credits)

| Functional (Core) Courses | | Grade | Semester Taken |
|---------------------------|---------------------------------------------|-------|----------------|
| 1 | MBA 501: Human Resource Management | | |
| 2 | MBA 502: Marketing Management | | |
| 3 | MBA 503: Business in the Global Environment | | |
| 4 | MBA 504: Financial Management | | |
| 5 | MBA 505: Operations Management | | |

Concentration (Major) Courses (4 Courses/ 12 Credits)

| Major Course 1 | | Grade | Semester Taken |
|----------------|--|-------|----------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Major Course 2 | | Grade | Semester Taken |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |

Capstone Course (1 Course/ 3Credits)

| Capstone Courses | | Grade | Semester Taken |
|------------------|------------------------------|-------|----------------|
| 1 | MBA600: Strategic Management | | |

Additional Course(s)

| Additional Courses | | Grade | Semester Taken |
|--------------------|--|-------|----------------|
| 1 | | | |
| 2 | | | |

Summary

| Courses | | | Courses Required | | Total Courses Completed | | |
|-----------------------|--|--|------------------|--|-------------------------|-------------|-----------|
| | | | | | Waived | Transferred | Completed |
| Foundation | | | 7 | | | 7 | |
| Core | | | 5 | | | 5 | |
| Major 1 | | | 3 | | | 3 | |
| Major 2 | | | | | | | |
| Minor | | | | | | | |
| Capstone | | | 1 | | | 1 | |
| Internship (Optional) | | | | | | | |
| TOTAL | | | 16 | | 0 | 16 | |

Signatures

I attest that the above student has successfully completed all academic requirements for a Master of Business Administration.

Signature of Coordinator
 MBA Program
 Date:

Signature of Director
 MBA Program
 Date:

Signature of Dean, School of Business
 Date: